

## **INFORMATION FOR PROSPECTIVE HOST ORGANIZATIONS**

### ***Eligibility and Criteria***

Potential host organizations must be nonprofit organizations located within one of the following cities:

- Denver
- Los Angeles
- New Orleans
- Oakland
- Sacramento
- San Francisco

Each selected host organization will be responsible for maintaining a close partnership with its local College Track office, including offering DACA/DAPA services to College Track Families. (You may read information about College Track's mission and services [here](#).)

Host organizations will be evaluated based on the breadth and depth of their immigration practice; experience with DACA; plans for extended DACA and DAPA; presence of a youth law program; experience hosting large-scale clinics or workshops; experience working with pro bono attorneys; proximity to local College Track offices; and reputation in the community.

Host organizations must be willing to employ the Fellow and paralegal team from September 2015 through August 2017 and provide both individuals supervision, a work space, employee health and fringe benefits, and the resources (computer, internet access, phone, etc.) needed to successfully complete the project. Host organizations must also agree to set the Fellow's salary commensurate to what an attorney with similar experience and/or responsibility would receive at that organization and the paralegal's salary commensurate to what a paralegal with similar experience would receive at the organization. Equal Justice Works will provide up to \$41,000 toward the Fellow's salary level and \$34,500 toward the paralegal's salary. The host organization must agree upon the salary and include the agreed-upon salary amount on the Certification Form of the application.

### ***Host Organization Application Timeline***

<b>April 13, 2015</b>	Application becomes available <a href="#">here</a> ; Certification Form becomes available <a href="#">here</a>
<b>May 8, 2015</b>	Application and Certification Form are due to Equal Justice Works at 5 PM EST; completed applications should be sent to <a href="mailto:fellowships@equaljusticeworks.org">fellowships@equaljusticeworks.org</a>
<b>Late May 2015</b>	Host organizations are selected
<b>June 2015</b>	Host organizations receive slate of Fellowship candidates, interview candidates, and choose semi-finalists
<b>Early July 2015</b>	Anonymous funder selects Fellows
<b>July/August 2015</b>	Host organizations select paralegals with Equal Justice Works and anonymous funder
<b>September 2015</b>	Fellows and paralegals begin service